

This document contains the Comms-care Environment Policy followed by a description of the scope to which the Environmental Management System (EMS) applies.

## **Comms-care Ltd Environmental Policy Statement**

Comms-care seeks excellence in every aspect of our business and is committed to protecting the environment from harm and degradation by minimising the environmental impacts of our business operations.

To achieve this commitment, we will:

- > Strive to continuously improve our environmental performance and supporting management system, integrating recognised applicable best practice into our business operations in a way consistent with our business strategy.
- > Reduce our consumption of resources and improve efficiency in the use of these resources.
- > Manage waste generated from our business operations in accordance with the Waste Hierarchy
- > Manage our business operations to prevent pollution.
- > Ensure environmental criteria are taken into account in the procurement of goods and services.
- > Comply with all relevant environmental legislation and regulatory requirements as well as any voluntary or imposed environmental requirements upon us

To secure these objectives, we will:

- > Allocate resources and funding for the effective implementation of environmental controls and good practices.
- > Set and monitor key objectives and targets for our environmental performance at least annually.
- > Communicate internally the importance of environmental issues, our environmental policy and performance information and encourage feedback. Release externally our Environmental Policy and information about scope to which it applies
- > Make available to all interested parties our environmental principles and promote these to key interested parties that we can influence
- > Work together with our service partners to understand the commitments to improved environmental performance they require in the services we provide

### Head office

Cheshire Avenue, Cheshire Business Park, Lostock Gralam, Northwich, Cheshire, CW9 7UA

T: +44 (0) 870 2644 303 F: +44 (0) 870 2644 304

Company Reg No. 4580474 Registered in England and Wales

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- > Determine the onward journey and final destination of the waste we produce to ensure it is handled legally and not recycled into undesirable products or used in unethical practices
- > Keep in place measures to ensure that we understand new and changing legal and regulatory requirements and comply with these
- > Review our environmental policy regularly.

The Environmental Policy is accessible to all staff via the internal intranet and to other interested parties via our website ([www.comms-care.com](http://www.comms-care.com)) and on request.

## EMS Scope Statement

Comms-care's Environmental Management Systems (EMS) covers the company's activities (where within Comms-care's environmental control) associated with the company's headquarters and the installation, support and monitoring of IT equipment and other related services for its channel partners, as defined in the company's Service Catalogue.

All company departments and staff are required to comply with EMS requirements upon them. The company EMS does not extend to external parties' activities or premises which Comms-care cannot control.

The EMS forms part of the company's Integrated Management System and together these cover provisions to meet legal, regulatory and other requirements and for abnormal/emergency situations. By maintaining and improving its EMS, Comms-care seeks to control its impact on the environment, support sustainability opportunities and otherwise influence others where it realistically can, thus maintaining its good business reputation and remaining a business partner of choice.

### Mark Forster

Managing Director on behalf of the Board of Directors

**Last Reviewed Date:** May 2019



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